

# COMPLIANCE OVERVIEW

Provided by Towne Safety Solutions

TOWNE INSURANCE

## Reporting Serious Injuries to OSHA

OSHA updated reporting requirements through a [final rule](#) that became effective on Jan. 1, 2015. Under the rule, employers must report any work-related employee **fatality** within **eight hours** and any **inpatient hospitalization, amputation or loss of an eye** within **24 hours**. The reporting clock does not begin until the employer or its agents learn about the reportable event.

**Failure** to report these types of losses to OSHA can result in a **\$5000 penalty** per occurrence and subject the employer to an on-site OSHA visit.

OSHA defines an **inpatient hospitalization** as “a formal admission to the inpatient service of a hospital or clinic for care or treatment.” Hospitalizations for observation or diagnostic testing are not reportable events.

An **amputation** is the traumatic loss of a limb or other external body part. Amputations can be full or partial, and they can happen with or without bone. Amputations do not include avulsions, enucleations, degloving, scalping, severed ears or broken (or chipped) teeth.

To report to OSHA, use the links below or information on the sidebar. Contact Towne Safety Solutions if you have questions about recording other types of injuries or illnesses.

### LINKS AND RESOURCES

- OSHA recording and reporting [website](#)
- OSHA [Serious Event Reporting Online Form](#)
- OSHA reporting [final rule](#)
- OSHA [electronic reporting](#) final rule

### HIGHLIGHTS

#### WHEN TO REPORT

- Report work-related **fatalities** within **8 hours**.
- Report **inpatient hospitalizations, amputations** or **losses of an eye** within **24 hours**.

#### HOW TO REPORT

- By telephone at 1-800-321-OSHA (6742);
- By calling or visiting the nearest area office during normal business hours; or
- By using the online [form](#).

#### INJURY REPORTING FLOWCHART



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This Compliance Overview is not intended to be exhaustive nor should any discussion or opinions be construed as legal advice. Readers should contact legal counsel for legal advice.

## OSHA Injury Reporting Flowchart



Starting on Jan. 1, 2015, all employers under OSHA's federal jurisdiction will be required to report all work-related fatalities within eight hours as well as any inpatient hospitalizations, amputations and losses of an eye within 24 hours. Previously, an employer was only expected to report to OSHA after a fatality or when three or more workers were hospitalized in the same incident.